

Town of Harvard Capital Planning Investment Committee
Minutes of Meeting
January 20, 2010, 6:00 p.m.
Town Hall

Members Present: Cindy Russo, Keith Cheveralls, George McKenna, Debbie Ricci, Peter Warren, Tim Bragan, Lorraine Leonard.

1. The minutes of January 6 were accepted as corrected.
2. Debbie reported on the funding decisions made by the Community Preservation Committee (CPC). The CPC has \$334,000 (+/-) in available funds including anticipated 2012 funds.
 - Affordable Housing Trust \$25,000
 - Town Clerk Document Preservation \$27,000
 - Storm water management facilities – Bare Hill Pond WMC - \$73,750
3. The CPC has approved \$27,000 to the Town Clerk for Document Preservation. We determined that this is a maintenance expense and not capital.
4. The CPC has approved \$25,000 to the Affordable Housing Trust. The Trust has \$312,000 in unencumbered funds. The Trust is considering ways to provide assistance to people who are creating affordable accessory apartments. The \$25K is a minimal amount for this year while this effort is being pursued. Debbie moved that we “pass on” the Affordable Housing Trust award as not capital. Keith seconded the motion. The motion was passed with a vote was 3-2.
5. The CPC has approved \$73,750 for storm water management facilities for the Bare Hill Pond Committee. This is a continuation of a project they began a few years ago for storm water drainage project. Total project cost is about \$1 million. They have received a total of \$200K from the CPC (including these funds.) The project has received \$200K of “credits” to the project for in-kind donations, for labor, DPW etc. and \$600K state grant. The \$73,750 is needed for state matching funds. This work will be done at Woodside Road, Tahanto Trail and Warren Ave at Thurston Beach. Cindy moved that we support the CPC award. Peter seconded. The motion passed unanimously.
6. Keith reported that he and Peter have been on the idea of a municipal buildings facilities manager and have prepared a proposed job description. They will now ask various people to review it and will soon bring a draft to us. George asked if this person would also manage the maintenance of the grounds.
7. On November 12 the Selectmen approved a pavement plan of \$559,700 for paving of 20.79 miles of roadway in 2011 from available Chapter 90 funds. We get \$225K each year of Ch. 90 funds. Peter reported that the Selectmen are working on a 5-year plan for the roads, the five-year plan should be available soon.

8. Selectmen will be approving the green energy plan tomorrow morning. The deadline for the grant application is tomorrow. This vote may change the capital plan decisions we have already made. (We have \$141,000 in green energy funding from the state.)

9. We should email questions for Municipal Buildings Committee to George for forwarding to the committee by Monday. The MBC will meet with us at our next meeting on January 27. Lorraine will update the Capital Plan and the grid to incorporate the requests of the MBC.

The meeting was adjourned at 7:05.